

New Water/Sewer/Electric Connection Application

Applicant Information:

Applicant Name(s): _____

Mailing Address: _____

Telephone No. _____ Cell Phone No. _____

Email: _____

Applicant Status: Owner _____ Agent _____ Other (specify): _____

Owner Information: (if other than Applicant)

Owner Name(s): _____

Mailing Address: _____

Telephone No. _____ Cell Phone No. _____

Email: _____

Site Information:

General location/address if available: _____

Legal Description: _____

Describe proposed use of premises:

Residential _____ Commercial/Industrial _____ Other (specify): _____

Status of Occupancy: Owner _____ Tenant _____ Other (specify): _____

Describe character of work proposed to be done: _____

Attach a detailed site plan drawn to readable scale showing all existing and proposed property lines, easements, buildings, structures, signs, fences, parking lots, driveways, accesses, landscaping and other useful information. Mark the location of the proposed electric service and location of water and sewer service entries to the residence. The detailed site plan must show existing and proposed road and sidewalk cuts, and the location of the proposed water meter. Include a North point and scale on all maps and plans. Maps and plans should be no larger than 11" x 17" in size and must be reproducible. This detailed site plan will only be acceptable once deemed to meet all of the requirements of the City.

Utilities Requested and Fees:

Water _____ Connection fee of \$1500.00 for a standard connection.

Sewer _____ Connection fee of \$200.00 for a standard connection.

Electric _____ Connection fee of \$2,500.00* for a standard connection.

*[Customer responsible for any costs of connection in addition to the base rate for a standard connection.]

All main line extensions must be preapproved by the City Council before any construction proceeds.

Complete the appropriate section below for each utility requested.

Water Service:

A new water service connection shall conform to the requirements of building and plumbing codes as adopted by the City and/or the State of Idaho. The tap into the City Main line and the water meter will be installed by the City, at the expense of Customer, and figured as part of the standard connection fee. The Customer is responsible for installation of all water service lines on the Customer side of the water meter. All costs associated with Customer connection to City Water Meter shall be the responsibility of the Customer. Customer shall pay for all excavations, backfill, street repair and associated costs with connecting to the City Main Line. All excavation and street repair shall be performed by licensed, bonded and insured contractors. Such contractor shall provide proof of license, bonding and appropriate certificate of insurance to protect the City before beginning any such work.

Date that service is needed: _____

Size of Service Line: 1" (standard) _____ 1½" _____ 2" _____ Other _____

Water line connection performed by: Property Owner _____ Plumber _____

State Plumbing Permit No. _____ (Attach copy of Permit)

Name of Plumber: _____

Plumber's Contact Information: _____

An Idaho State Plumbing Permit must be obtained for plumbing new construction, laying new water lines, and connection of existing water lines. All new services and changes in services must be inspected prior to the City turning on the water.

Excavations for installing service lines shall be made in compliance with ordinance and regulatory provisions relating to excavations in streets. All such excavation work to be done at Customer's expense. Furthermore, it shall be unlawful to place any service line in the same excavation with, or directly over, any drainpipe or sewer pipe.

A separate and independent water service line and meter is to be installed to each property lot or parcel. A separate permit shall be obtained for each property.

Sewer Service:

A new sewer service connection shall conform to the requirements of building and plumbing codes as adopted by the City and/or the State of Idaho. The Customer is responsible for all costs and expenses for the installation and connection of all private sewer lines to the public sewer.

Date that service is needed: _____

Sewer line connection performed by: Property Owner _____ Plumber _____

State Plumbing Permit No. _____ (Attach copy of Permit)

Name of Plumber: _____

Plumber's Contact Information: _____

An Idaho State Plumbing Permit must be obtained for plumbing new construction not performed by a licensed plumber, laying new water lines, and connection of existing water lines. All new services and changes in services must be inspected prior to use.

Permittee shall notify the City when the private sewer line installation is ready for inspection and connection to the public sewer.

Electrical Service:

A new electrical service connection shall conform to the requirements of codes adopted by, and those applying to, the City and/or the State of Idaho. The Customer is responsible for all costs and expenses for the installation and connection of all private electrical service to the City's Electrical Distribution System.

Date that service is needed: _____

State Electrical Permit No. _____ (Attach copy of Permit)

Name of Electrician: _____

Electrician's Contact Information: _____

An Idaho State Electrical Permit must be obtained for performing electrical work on a new structure, or before modifying electrical wiring on an existing structure. All new services and changes in services must be inspected before power can be connected and energized

Application Submittal:

This application must be completed and submitted to the City of Albion, Idaho.

Mail to: City of Albion
P.O. Box 147
Albion, ID 83311

OR

Hand Deliver to: City of Albion Office
225 South Main
Albion, Idaho

Once the application has been determined to be complete, work to make the requested connection will be scheduled.

Certification

I/We, the undersigned do hereby make application for new utility connections to the property described in this application, and do hereby certify that the information provided within and attached to this application is complete, true and correct.

I/We, the undersigned do further state and affirm that I/We is/are the owner(s) of the property, or have an agency relationship with the owner of the property allowing me to encumber the property for the utility connection for which connection is sought for by this application. If not the owner, but a duly qualified agent, I will provide documentation with this application, in form and manner suitable to the City, setting forth my qualifications.

I/We further agree to abide by all City laws, rules and regulations regarding utility connections and utility uses as part of this application and further agree to abide by, and be bound by, all utility regulations, policies and rates now set or hereafter set by the City Council of the City of Albion, Idaho.

Additionally, by signature below, I/We agree to develop, construct and connect to water/sewer system of the City of Albion in full compliance with the plans and specifications filed with this application.

I/We understand that this permit is valid for one (1) year, whereupon, if work is not completed the permit becomes void and no further work shall be done until a new permit has been secured, unless otherwise determined by the City Council. A new fee shall be paid upon the issuance of a new permit.

By signature affixed below, Applicant(s) agrees to allow authorized City representatives to enter all properties of applicant for purposes of inspection, observation, measurement, sampling, and testing in accordance with City, State and Federal laws, regulations and rules.

City Review:

Application Received by City (date): _____

Application deemed to be complete (date): _____

Notes:

City Maintenance Approval Signature/Date: _____

Mayor Approval Signature/Date: _____